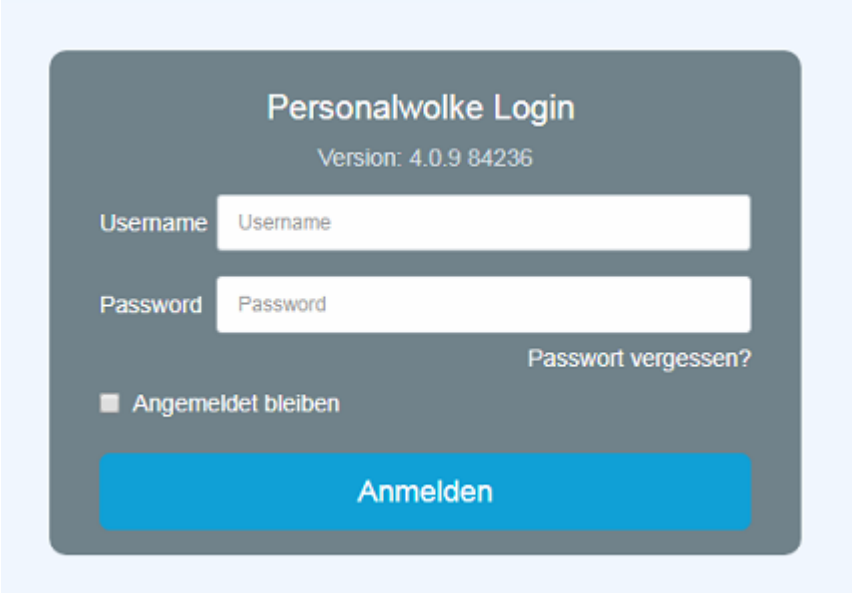
Login and logout

General

For the first login into the Personalwolke, please go to the page https://personalwolke.at/webdesk3/



- **Username** - is the username you received from your administrator
- **Password** - is the same as the user name when logging in for the first time
- **Stay logged in** - this option can be selected to save the login data for an automatic login in the browser

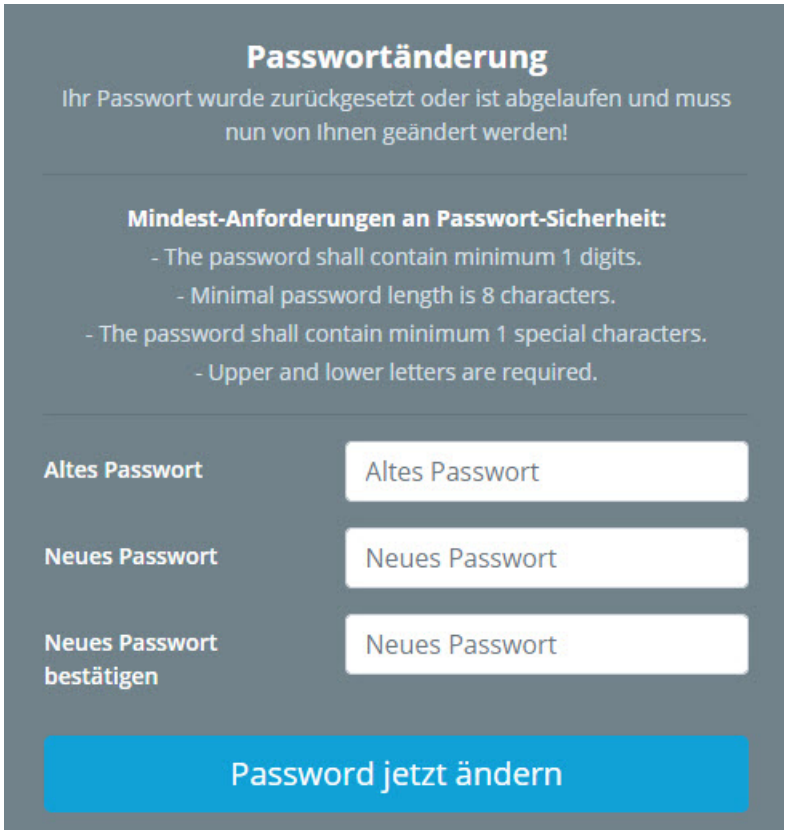
Password policies

There are a few rules to follow when choosing a new password:

- at least 8 characters
- at least 1 digits
- at least 1 special character (§,$,%,&,+,~,*,},[,...)
- at least 1 upper or lower case letter

First Login

After the first login the password has to be changed:



Old password: temporary password from e-mail
New password: freely selectable according to the following criteria
Confirm new password: the same password again for checking purposes

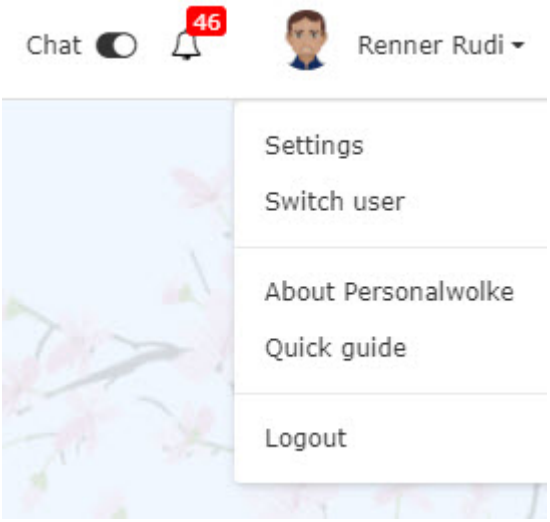
Forget your password

Have you forgotten your password? No problem, click in your login mask on the button "forgot password" and continue here --> [2]

1. https://personalwolke.at/webdesk3/
2. https://personalwolke.at/daisy/personalwolke-default/Time-Base/Optionen/wf_getUserSetup.act/7717-dsy.html

Logout

Please note, if you log out from Personalwolke you will be also logged out from HR-Expert at the same time.



In the upper right corner at the user menu, you will find the logout button.

1.