

Change password

Departments with only one available department-computer (defined employee group) log in erfolgt with a defined user name and password.

Type your user name and password in the respective fields, confirm with enter or with a click on the „Submit Query“ button.

For the first Webdesk entering your system administrator defines the password. After log in you can change your password in the menu item > **Options** > **Change password**.

Type your old password in the field „Old password“, then type the new password, and confirm by retyping it.

Click on the Save button to confirm and save the password change.

The Back button allows you to interrupt the action at any time