

Documents

Depending on the administrator's configuration, this menu displays the folder structure and the files stored in it, including the option of uploading files to the corresponding folder. The folder structure is created automatically when the employee is created.

The screenshot shows the 'webdesk hr expert' interface. At the top, there is a navigation bar with 'PERSONAL', 'ORGANISATION', and 'SYSTEMWARTUNG' tabs. The user is logged in as 'BENUTZER'. The main content area is titled 'Person:' and displays the profile of 'Wayne John' with a photo, ID 'WFV10', age '38.5 h/W', gender 'Männlich', and birth date '26.05.2007'. There are buttons for 'Sofortiger Austritt' and 'Sozialversicherung Anmeldung'. Below the profile, there are tabs for 'Stammdaten', 'Passwort', 'Kontaktinfos', 'Zeiterfassung', 'Organisation', 'Qualifikationen', 'Beschäftigung', 'Aufgaben', 'Entwicklung', 'Finanzen', 'Bildung', 'Familie', and 'Dokumente'. The 'Dokumente' tab is active, showing a folder structure on the left and an 'Upload' button at the top. The folder structure includes 'Wayne John' with sub-folders for 'Austritt', 'Behinderungen', 'Beschäftigung', 'Bewilligungen', 'Gehalt', 'Gehaltskomponenten', 'Mutterschutz u. Elternzeit', and 'Vertrag'. The main area is a table with columns: 'Name', 'Größe', 'Erstellungsdatum', 'Letztes Änderungsdatum', 'Erstellt von', and 'Zuletzt geändert von'. The table is currently empty. A 'KOMMENTARE (0)' sidebar is visible on the right.