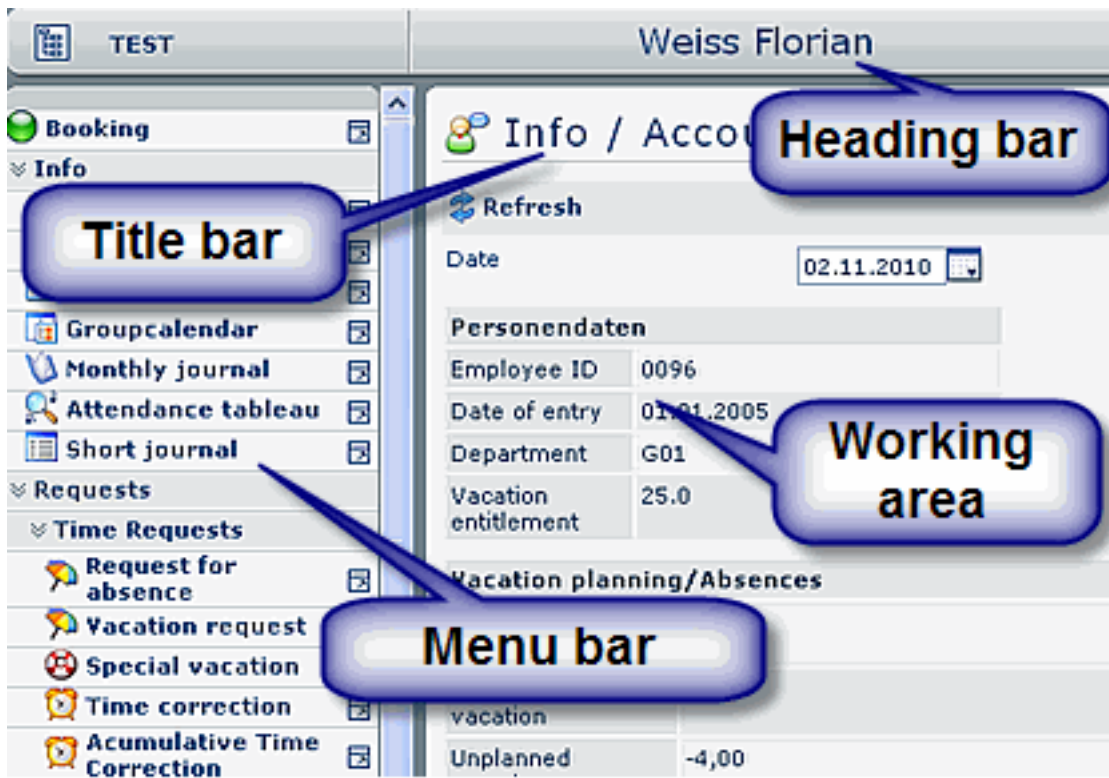


Webdesk Elements

Screen

The Webdesk screen is divided in 4 sections:



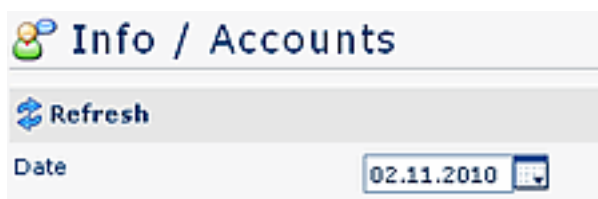
Heading bar

The heading bar shows the personal ID and the user name of the signed user.



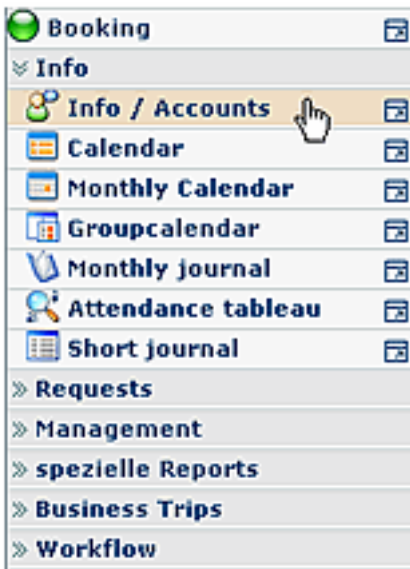
Title bar

This section includes the respective heading of the mask or list displayed in the working area, as well as the query-button and the selectable date.



Menu bar

The menu bar represents a collection of actions, parametrized especially for the user or an user group (team, department etc.). Several menu items are arranged in groups (folders). The menu details can be opened with a click on the menu bar buttons.



Working area

The actions chosen from the menu bar are displayed in the working area. It also allows the entry of data, e.g. in the application forms.

Refresh	
Date	02.11.2010
Personendaten	
Employee ID	0096
Date of entry	01.01.2005
Department	G01
Vacation entitlement	25.0
Vacation planning/Absences	
Consumed vacation/year	19,00
Remaining vacation	0,00
Unplanned vacation	-4,00
Planned vacation	4,00

Help field / Version info

Webdesk EWP provides the option to deliver a help-field for every action. Hoover the mouse over the symbol in the upper right corner, and a help field will appear. You also can check the version info with this symbol:



Click on the **Help** - symbol, and - as far as it is available - a help-text will pop up in a help field.

By clicking on the **Version** - symbol the version info (Version number) will appear.